

SY2023-2024 PAYROLL CALENDAR

SUBMIT TIMESHEETS EVERY MONDAY TO YOUR ADMINISTRATOR - IN THE EVENT THAT MONDAY IS A HOLIDAY - SUBMIT IT ON TUESDAY

| Payroll Calendar SY2023/24 | Pay Period Begins | Pay Period Ends | Number of Weeks in Pay Period | Pay Date | Day of Week |
|----------------------------|-------------------|-------------------|-------------------------------|-------------------|------------------|
| AUGUST 2023 | 6/26/2023 | 7/30/2023 | 5 | 8/25/2023 | Friday |
| SEPTEMBER 2023 | 7/31/2023 | 9/3/2023 | 5 | 9/25/2023 | Monday |
| OCTOBER 2023 | 9/4/2023 | 10/1/2023 | 4 | 10/25/2023 | Wednesday |
| NOVEMBER 2023 | 10/2/2023 | 10/29/2023 | 4 | 11/22/2023 | Wednesday |
| DECEMBER 2023 | 10/30/2023 | 12/3/2023 | 5 | 12/21/2023 | Thursday |
| JANUARY 2024 | 12/4/2023 | 12/31/2023 | 4 | 1/25/2024 | Thursday |
| FEBRUARY 2024 | 1/1/2024 | 1/28/2024 | 4 | 2/23/2024 | Friday |
| MARCH 2024 | 1/29/2024 | 2/25/2024 | 4 | 3/25/2024 | Monday |
| APRIL 2024 | 2/26/2024 | 3/31/2024 | 5 | 4/25/2024 | Thursday |
| MAY 2024 | 4/1/2024 | 4/28/2024 | 4 | 5/24/2024 | Friday |
| JUNE 2024 | 4/29/2024 | 6/2/2024 | 5 | 6/25/2024 | Tuesday |
| JULY 2024 | 6/3/2024 | 6/30/2024 | 4 | 7/25/2024 | Thursday |
| AUGUST 2024 | 7/1/2024 | 8/4/2024 | 5 | 8/23/2024 | Friday |

Payroll changes, including direct deposit, are due to the District Office 10 days prior to Pay Date.